

If you have coronavirus symptoms do not come into school – contact SLT and get tested

Child/staff member displays one of these symptoms
The main symptoms of coronavirus (COVID-19) are:

- a **high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- a **new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a **loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

Adult: Inform SLT

Child: Inform SLT

Check temperature with ear thermometer.
Staff member to be sent home.
If needed wait in isolation room until they can be collected.

Child moved to isolation room, adult in full PPE, 2 metres apart where possible.
If symptom is temperature:
Continue taking temperature with ear thermometer for 30 mins (10 min intervals).
If temperature is spikey continue to monitor for additional 15mins (5min intervals).

Inform rest of bubble.

NB: If you have helped the pupil with symptoms or you or pupils have been in close contact with them you do not need to go home to self-isolate unless you develop symptoms.

SLT Contact parent
Collect from school asap
Get child tested asap.
Notify school of result.

SLT to contact 119 to make them aware this test is a priority

Staff clean room, especially surfaces symptomatic pupil/staff have had contact with.

SLT to trace within school – Who has the child/staff had close contact with?
Consider – transport, carers (staff in school), school nurse, other bubbles (have they mixed?), other staff in school.

Test comes back negative – Pupil/staff return to school, if they feel well enough and no longer have Coronavirus symptoms.

Test comes back positive – Pupil/staff follow stay at home guidance and must self isolate for at least 10 days from the onset of symptoms.

Close contact:

- Direct close contact
- Proximity Contact
- Travelling in a small vehicle

- SLT to send home pupils and staff in that class.
- SLT to contact [Public Health England \(PHE\)](#) by calling the [DfE Helpline on 0800 046 8687](#) and selecting option 1
- They will carry out a rapid risk assessment to confirm who has been in close contact with the staff member/child during the period while they were infectious and ensure they self isolate for 14 days.
- On advice from Local Protection Team, send out letter to parents and staff

If there are 2 or more confirmed cases or a rise in sickness absence where Coronavirus is suspected, SLT will work with the Local Health Protection Team for advice.

School will only close with the advice of the Local Health Protection Team

DO NOT SHARE THE NAME OF PERSON WITH CORONAVIRUS

If positive test is an employee, SLT to notify NCC HR
HRAdvisory@northamptonshire.gov.uk
Subject: Notification of COVID Case in School